

**D.N.J. LBR 9004-2      CAPTION - PAPERS, GENERAL**

- (a) All papers, including motions, complaints, orders, judgments, letters, and briefs shall set forth a caption, and the title shall include a specific reference to the subject of the paper and shall state the hearing date as follows: "Hearing Date: \_\_\_\_\_, 20\_\_."
- (b) All papers shall set forth the case number, chapter, initials of judge assigned and, when applicable, the adversary proceeding number. In the case of motions, the notice of motion and any answering papers shall state below the hearing date either "oral argument requested" or "oral argument waived."
- (c) All pleadings commencing with the original petition shall contain in the top left margin the typewritten or printed name, address, telephone number, the initials of the first and last names and the last 4 digits of the social security number of the attorney of record for the filing party, and the identity of the party represented, or, if a party is appearing pro se, the typewritten or printed name, address and telephone number of such party.

1997 Comment: Formerly Local Rule 2(a)(2), (3), and (4).

2001 Comment: This Rule amendment substitutes reference to the year "20\_\_" for the year "19\_\_."